

# NZMSJ author guidelines for submissions

All submissions to NZMSJ will be handled through our Electronic Submission System (ESS) at [otago.ac.nz/nzmsj](http://otago.ac.nz/nzmsj)

### Editorial Office

Email: [nzmsj@otago.ac.nz](mailto:nzmsj@otago.ac.nz)

All other correspondence to:  
New Zealand Medical Student Journal  
c/- Medical Teaching Support Unit  
Dunedin School of Medicine  
PO Box 913  
Dunedin  
New Zealand

### General Information

The Editors of the New Zealand Medical Student Journal aim to support medical student development, be a forum for opinions and discussion, and publish the educational writing of medical students. To this end, the Journal accepts submissions in the form of original research articles, academic review articles, feature articles including case reports and conference reports, book reviews and letters. The Journal commits to rigorous peer review and freedom from commercial influence.

### Format requirements

Use Microsoft Word  
Include figures, legends and tables  
Save as a word document (\*.doc)  
Photographs are to be included as separate files

### Types of Submission

Original research articles (<3000 words)  
Academic review articles (<3000 words)  
Feature articles (<3000 words)  
Case reports (<1500 words)  
Book reviews (<500 words)  
Letters (<500 words)

### Criteria for Submission

Submissions are of interest to medical students  
Written approval from research supervisors is required  
Author's email address for correspondence is necessary  
Short blurbs about authors should be included  
Completed article coversheet, available from:  
[www.otago.ac.nz/nzmsj](http://www.otago.ac.nz/nzmsj)

### Style

The British Medical Journal house style is to be followed.

This is available at:

<http://resources.bmj.com/bmj/authors/bmj-house-style>

Use the Vancouver referencing style, insert numbers within the text using superscript, do not use brackets around the numbers

Abstracts are required for research articles

### Electronic Submission

Access the ESS at:

<http://extreme.otago.ac.nz/ojs/index.php/NZMSJ/index>

[www.otago.ac.nz/nzmsj](http://www.otago.ac.nz/nzmsj)

Register as an author

Follow the five step submission system

Upload article and completed article cover sheet

### Manual Submission

Email articles and authors' blurb to:

[nzmsj@otago.ac.nz](mailto:nzmsj@otago.ac.nz)

with "Article Submission" in the subject header

Post completed article cover sheet to:

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### Process

All submissions will be subedited for spelling, grammar and clarity. They will then be sent for expert reviews. Authors will be required to revise their articles during this process.

Final article selection for publication will be made in conjunction with our academic advisors and editorial board once the review and revision process is completed to a professional publishing standard.

Acceptance of an article into the review process does not constitute a guarantee of publication. It is the intention of the NZMSJ to provide authors with the benefit of external review and revision processes that are standard internationally for published journals. This is in keeping with our educational aim to assist medical students in making the transition from writing for medical school to writing as a graduate.

In keeping with the NZMSJ's ethos of encouraging students to submit articles, we are proud to offer prizes to acknowledge excellent work.

Under the category of academic submissions, **a first prize of \$350 and a second prize of \$150** will be awarded.

The best feature article and letter to the editor will receive **medical book prizes**.

Submissions for the next issue are **due 25 February 2011**.



## Submissions

Submissions received  
before February 25  
will be considered  
for Issue 13.



NZMSJ

New Zealand Medical Student Journal

Te Hautaka o ngaa Akongaa Rongoaa

[www.otago.ac.nz/nzmsj](http://www.otago.ac.nz/nzmsj)